

# **EVERTON PARISH COUNCIL**

## **Minutes of the Annual Meeting of the Council held in the Metcalf Tea Rooms on Monday 11<sup>th</sup> May, 2009**

**Present:** Councillors Bacon, Bardsley, de Bel, Dunn, Ferrar, Jefferies, Maclagan and Woods

### **09/10/1 ELECTION OF CHAIRMAN**

Councillor Dunn opened the meeting by asking for nominations for Chairman, and expressing appreciation to Members and the Clerk for their support over the last year.

Resolved: That Councillor Bardsley be elected Chairman for the ensuing year.

Councillor Bardsley assumed the chair at that point, and expressed appreciation to Councillor Dunn in respect of his excellent year of office. Members endorsed Councillor Bardsley's remarks.

### **09/10/2 DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Bardsley made his declaration of acceptance of office of Chairman.

### **09/10/3 APOLOGIES**

An apology for absence was submitted by Councillor Martin (holiday).

### **09/10/4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **09/10/5 ELECTION OF VICE-CHAIRMAN**

Resolved: That Councillor Woods be elected Vice-Chairman for the ensuing year.

### **09/10/6 MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL**

The Minutes of an extraordinary meeting of the Council, held on 27th April, 2009, were approved as a correct record.

**09/10/7 MATTERS ARISING**

There were no matters arising from the Minutes.

**09/10/8 PUBLIC DISCUSSION**

There were no members of the public present

**09/10/9 AUDIT COMMITTEE**

Resolved: That Councillors Dunn, Maclagan and Woods continue to serve on the Audit Sub-Committee (established at Minute No. 07/08/16(c) of May, 2007).

**09/10/10 URGENT BUSINESS POWERS COMMITTEE**

Resolved: That Councillors Bardsley and Woods serve on the Urgent Business Powers Committee (established at Minute No. 07/08/14 of May, 2007), together with Councillor Dunn, as substitute.

**09/10/11 PARISH PLAN WORKING PARTY**

Resolved: That Councillors Bardsley, Dunn and Jefferies continue to represent the Parish Council on the Parish Plan Working Party.

**09/10/12 QUALITY WORKING PARTY**

Resolved: That Councillors Bardsley, Dunn and Jefferies continue to represent the Parish Council on the Quality Working Party.

**09/10/13 PARISH EMERGENCY PLAN WORKING PARTY**

Resolved: That Councillors Bardsley, de Bel and Jefferies continue to represent the Parish Council on the Parish Emergency Plan Working Party.

**09/10/14 NALC NORTHERN AREA COMMITTEE**

Resolved: That Councillor Jefferies continue to represent the Parish Council on the NALC Northern Area Committee.

**09/10/15 NORTH EAST BASSETLAW FORUM**

Resolved: That Councillors de Bel and Jefferies continue to represent the Parish Council, and Councillor Bardsley continue to represent the Parish Plan, on the North East Bassetlaw Forum.

**09/10/16 TUNNEL TECH NORTH LIAISON COMMITTEE**

Resolved: That Councillor Bardsley and Ms. J. Marsh continue to represent the Parish Council/Parish on the Tunnel Tech North Liaison Committee, subject to Ms. Marsh being happy to continue.

**09/10/17 SAFER NEIGHBOURHOOD GROUP**

Resolved: That Councillor Maclagan continue to represent the Parish Council on the Safer Neighbourhood Group.

**09/10/18 SCHOOL AND COMMUNITY WORKING GROUP**

Resolved: That Councillor Bardsley continue to represent the Parish Council on the School and Community Working Group.

**09/10/19 UNITED CHARITIES**

Resolved: That consideration of this matter be deferred until the next meeting.

**09/10/20 ACCOUNTS**

Resolved: That the May Accounts be approved for payment.

**09/10/21 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2009**

The Clerk submitted the Accounts for the Year Ended 31st March, 2009, which included the following documents:

- ÿ Receipts & Payments Summary including year-end Bank Reconciliation
- ÿ Summary Receipts and Payments Account
- ÿ Supporting Notes to the Accounts
- ÿ Annual Return - Sections 1 (Statement of Accounts) with explanation of significant variations & Section 2 (Annual Governance Statement)
- ÿ Letter from the Parish Council's external auditors, Clement Keys, (a) giving Notice of Audit to commence on 13<sup>th</sup> July, 2009, and (b) asking the Parish Council to ensure there was no conflict of interest between any Member and Clement Keys which prevented the firm being independent.

Resolved:

- (a) That the Accounts be approved.
- (b) That all elements of the Annual Governance Statement be answered in the affirmative.
- (c) That it be noted that the Parish Council was unaware of any conflict of interest between any Member and Clement Keys.

**09/10/22      BANK RECONCILIATION**

Members received the bank reconciliation statement to 31st March, 2009, which showed a balance of £9,637.33.

**09/10/23      BUDGET MONITORING**

The Clerk submitted the May budget monitoring statement.

**09/10/24      RISK REVIEW AND ASSET INSPECTION**

Resolved:

- (a) That, subject to inspection by Councillors Bardsley and de Bel, the Clerk request that a tree on Everton Sluice Lane be protected by a tree preservation order.
- (b) That Councillor Dunn be authorised to purchase a replacement gate/fence for the gate/fence at the entrance to Barrow Hills SSSI that was destroyed by criminals on Good Friday.
- (c) That, following a request by the Annual Parish Meeting that the Parish Council consider provision of appropriate signage, the Clerk be authorised to purchase a sign for display at the entrance to Barrow Hills SSSI, drawing attention to the fact that the public footpath was accessible only to pedestrians.
- (d) That Councillor Maclagan request the Safer Neighbourhood Group to include vandalism at Barrow Hills/Harwell Woods as a safer neighbourhood priority.
- (e) That no action be taken at the moment with regard to a request for resiting of the dog-waste bins at Harwell.

**09/10/25      RABBIT PROBLEM AT HARWELL**

The Clerk reported that, following a complaint from a Harwell resident about garden damage caused by rabbits entering property on Pinfold Lane from Harwell Woods, he had written to Thornely Taylor Estates Company.

A discussion ensued about other rabbit problems, but, on the advice of the Clerk, it was agreed to take no action in the absence of a complaint.

**09/10/26      SAFER NEIGHBOURHOOD GROUP AND POLICING GENERALLY**

Councillor Maclagan gave a brief report on the meeting of the Safer Neighbourhood Group held on 5<sup>th</sup> May, 2009. Attendance was poor, and he questioned the relevance of the Group, which he considered had reached a mature stage in its existence.

Issues discussed included the Sun Inn parking problem and fear of crime, which was believed by the Police to be more prevalent in rural areas because of the numbers of elderly people.

Councillor Maclagan was given a number of public notices which he now distributed to Members for posting at appropriate locations.

**09/10/27 COMMUNITY SPEEDWATCH**

Letter was submitted from Alliance Insurance PLC, explaining the circumstances in which it would provide insurance cover for Community Speedwatch volunteers.

Resolved: That the Clerk seek further information from Alliance Insurance PLC, based on information to be provided by Councillor Maclagan.

**09/10/28 AFFORDABLE HOUSING IN EVERTON**

Resolved: That, in view of the very limited response to the recent public consultation exercise, the matter be placed in abeyance, and an article be included in June HEDS Together.

**09/10/29 PARISH PATHS PARTNERSHIP**

- (a) Pursuant to Minute No. 08/09/30(c) of April, 2009, Councillor Dunn provided details of the meaning of 'Restricted Byeway', which would be circulated to Members.
- (b) Pursuant to Minute No. 08/09/30(b) of April, 2009, the Clerk reported that he had been informed by Mr. G. Troop that, with regard to a permissive bridleway joining Toft Hill (bridleway 8) and footpath 7a along the Barrier Bank, the Parish Council should approach the Environment Agency as landowner. The Clerk would approach the Environment Agency.

**09/10/30 PUBLIC SECTOR DUTIES**

Letter was submitted from the Equality and Human Rights Commission, advising of changes to public sector duties expected in 2011.

**09/10/31 TUNNELTECH NORTH LTD.**

There was nothing to report.

**09/10/32 BEST KEPT VILLAGE COMPETITION**

Arrangements for Everton's entry in Category C of the Competition were agreed.

**09/10/33 LOCAL HEALTH SERVICES**

Members expressed satisfaction with the Health Fayre held recently at the Village Hall, but stressed that the issue of improvement of local health services, which District Councillor Simpson undertook to raise with the Primary Care Trust in April, 2008, remained outstanding.

Resolved: That the Clerk pursue the matter with the Chairman of the Primary Care Trust, copied to District Councillor Simpson.

**09/10/34 ENERGY EFFICIENCY AND SUSTAINABILITY**

The Clerk would include a 'Green Matters' item on the next agenda.

Concern was also expressed about the inadequacy of facilities/arrangements at Retford dumpit site, and the Clerk was asked to make representations to the County Council.

**09/10/35 TRAINING**

There was nothing to report.

**09/10/36 PARISH EMERGENCY PLAN**

The Clerk was still endeavouring to arrange the meeting between the working party and key stakeholders.

**09/10/37 BUS STOP SIGNS**

The Clerk would include an agenda item for the next meeting.

**09/10/38 PLANNING APPLICATIONS**

**19/09/10**

Mr. S. Campbell

Demolish tool shed and erect replacement and demolish garden shed and erect studio with mezzanine first floor at Dalric, Nutcroft Way, Harwell

Resolved: That no adverse comment be made.

**09/10/39 PLANNING DETERMINATIONS**

**19/09/2R**

Luca Homes

Erect detached four bedroom dwelling with detached double garage and construct new access on land east of Dadsley House, Gainsborough Road, Everton

Permission Granted

